

“We are such stuff as dreams are made on”

A beautiful wedding or party unlike any other.



The Ceremony

The civil licence ceremony may be held in three locations:

- ▶ Outside in the gazebo
- ▶ Inside in the main hall
- ▶ Inside in the drawing room

Dimensions:

Gazebo	5.3m x 3.1m
Front lawn	24m x 13.25m
Main hall	6m x 5.5m
Drawing room	6.20m x 4.8m

Maximum guests: 50 seated for wedding service. A larger number may be agreed by the registrar.

Couples make their own booking with the registrar, either by telephoning 0300 1234 181 and asking for the ceremonies team or by emailing: ceremonies@registration.cornwall.gov.uk



Setting Up

We supply 50 white folding chairs for the ceremony.

We will set the chairs up in your desired location but please remember the registrar will require the ceremony to be inside if the weather is unsuitable.

Please note: Polpier staff can only supply and remove the white folding chairs and move other furniture in normal working hours, Monday to Friday.



The Reception

Couples may choose between a stand up or sit down reception. Stand up receptions may be held for up to 100 guests. Sit down meals may be held for 16 - 42 guests in the dining room.

Dining Room

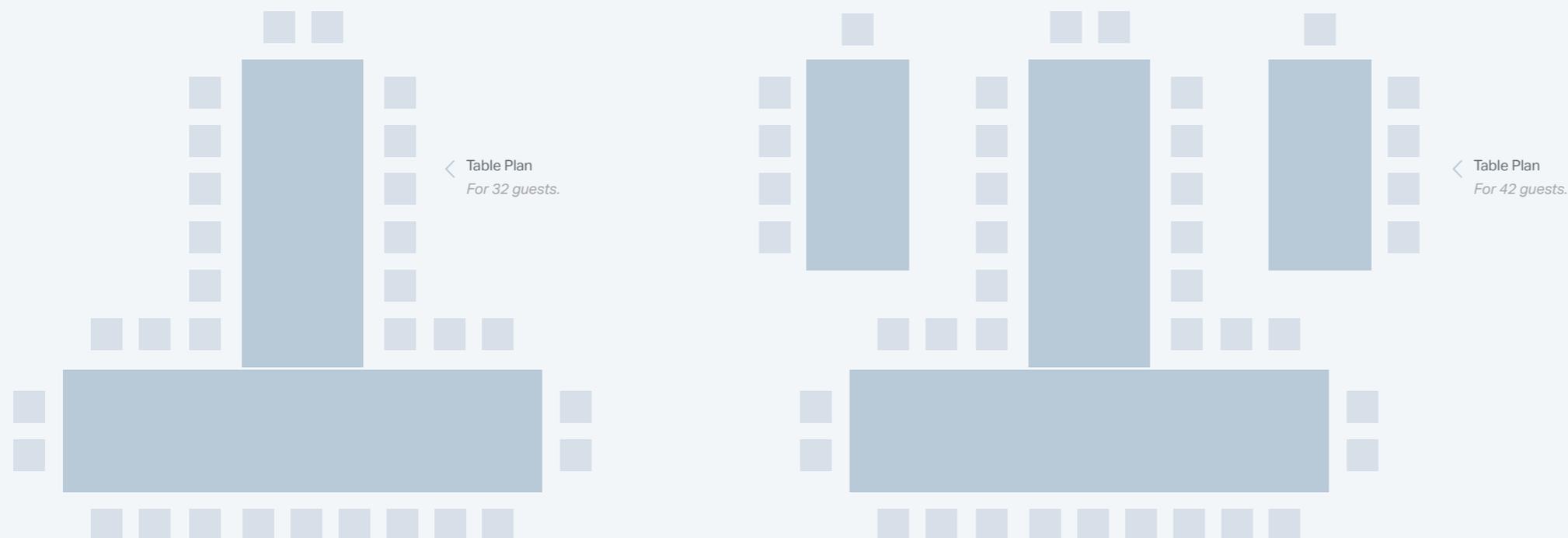
Dimensions: 7.4m x 6.5m (to the edge of island bar.)

Seating:

- ▶ Granite table seating 16, dimensions - 3.5m x 3.5m x 1.5m
- ▶ Two additional tables for a T formation seating 32, dimensions - 2.4m x 1.5m
- ▶ 32 matching wooden dining chairs
- ▶ Guests may also use the island bar with 10 matching wooden stools
- ▶ A further 2 tables, 1.8m x 90cm, can fit into the dining room to provide seating for an extra 10 guests

(Please note, these tables and extra chairs are not provided.)

Please note: Polpier staff can only supply and remove the additional tables and chairs in normal working hours Monday to Friday.





Outside Terrace

Al fresco sit down meals may be held for up to 16 guests on the outside terrace.

Seating:

- ▶ Outside terrace dimensions - 10.3m x 4.4m
- ▶ Granite table dimensions - 3.5m x 1.5m
- ▶ 16 wooden chairs

There is also a wooden table suitable for serving. Dimensions - 2m x 1m x 74cm. There is an outside electric power socket on terrace.

Please note: We do not allow marquees and ask guests to respect our neighbours by moving inside in the evening and closing the snooker and family room door when the disco is used late at night.



We Supply

- ▶ Place settings for 32 in Spode Blue Italian with Robert Welch cutlery
- ▶ Serving plates and dishes in Spode Blue Italian
- ▶ Champagne, wine, beer and water glasses for 32
- ▶ Two silver champagne coolers
- ▶ Four large blue tubs for cooling bottled drinks
- ▶ Four large rattan ice buckets
- ▶ Four rattan trays
- ▶ Two silver trays
- ▶ White table clothes for the Dining Room granite table and the two additional tables for a T formation
- ▶ 12 x tea clothes

Please note: The antique china and glass on the snooker room shelves is for decorative purposes only.

Caterers

We are happy to welcome your choice of caterer, but should you wish to see our list of recommendations, please visit our website.

All caterers are required to supply a copy of their insurance certificate. We recommend they visit Polpier to view the catering kitchen before your event.

The kitchen contains:

- ▶ 2 x Miele ovens
- ▶ 1 x Miele electric hob
- ▶ 2 x large Miele fridges
- ▶ 2 x large Miele freezers
- ▶ 1 x ice-making machine

Caterers should provide their own cooking equipment. We do not charge corkage on any drinks supplies.

Please note: Crockery, glasses and equipment supplied by outside caterers or other suppliers should be delivered and collected during guests' stay.





Photographs

We are happy to welcome your choice of photographer, but should you wish to see our list of recommendations, please visit our website.

Recommended locations:

- ▶ Front lawn with sea view
- ▶ Garden walks, many with sea view
- ▶ The Chapel Garden (only available if Penpol has also been taken with Polpier)
- ▶ Mevagissey Harbour

Beaches:

- ▶ Caerhays (also known as Porthluney) distance 4.4 miles
- ▶ Portmellon distance 1.3 miles
- ▶ Gorren Haven distance 3.4 miles

Other Information

Wheelchair access to Polpier

Entrance doors:

- ▶ Front door - 92cm
- ▶ Back door - 86cm
- ▶ Dining room terrace doors - 1.2m
- ▶ Inside door between games room and dining room - 78cm
- ▶ Inside door between main hall and dining room - 78cm
- ▶ Access around the snooker table to drawing room - 1.15m
- ▶ Ground floor guest loo:
Door - 81cm • Room - 3.25m x 1.5m

Parking

There is parking for 8 cars around Polpier house and parking for 20 cars in Polpier's back car park.

Please note: two parking spaces should be left free close to Polpier house for the two registrars' cars.

Confetti

In consideration of the environment we ask that wedding guests please use biodegradable confetti. We recommend The Cornish Gardens Confetti Company.

